



State Advocacy Day Request Form

To be completed by Chapter GR Liaison

Chapter Information

Chapter Name: _____ Chapter GR Liaison: _____

Email: _____ Phone Number: _____

ATSSA Staff Liaison: _____

Event Details

Proposed Date(s) (keep in mind the legislative calendar and session dates):

Expected Number of Attendees: _____

Is the chapter interested in hosting the ATSS Foundation's [National Work Zone Memorial](#) at the state capital during the advocacy day? ___ Yes ___ No

The chapter is responsible for all costs and logistics associated with hosting the Memorial such as the hosting fee, fees associated with reserving space at the state capitol, and assembly, disassembly, and shipment of the Memorial.

Please **attach a budget** for your chapter's advocacy day that includes the following, keeping in mind that all costs associated with the advocacy day are the sole responsibility of the chapter:

- Briefing room near the capitol
- AV (screen and projector) for briefing presentation
- Optional food and beverage for participants
- Printing and shipping costs

Advocacy Day Objectives

What is the primary goal in holding an Advocacy Day? (raise general awareness, advocate for specific legislation, etc.)

What specific issues are you wanting to address/focus on?

(Continue form on page 2)



State Advocacy Day Request Form

To be completed by Chapter GR Liaison

Additional Information

What state legislators would you like to meet with?
(local reps/ House and Senate Leadership/ Committee Leadership)

Has your Chapter held an Advocacy Day before? ___ Yes ___ No

If yes, when was your last Advocacy Day held? _____

Has your Chapter met with any legislators within the last two years? ___ Yes ___ No

If yes, please list: _____

Approval

Chapter President Signature

Date

ATSSA Member Engagement Liaison

Date

Submission

Send all completed forms and supporting documents to ATSSA’s Associate Director of State Government Relations Mady Marks, Madeline.Marks@atssa.com:

1. This State Advocacy Day Request Form
 - a. Budget for Advocacy Day
2. Advocacy Action Plan Template with SMART Goals